WILTON-LYNDEBOROUGH COOPERATIVE 1 2 SCHOOL BOARD MEETING 3 **Tuesday, May 9, 2023** 4 Wilton-Lyndeborough Cooperative M/H School 5 6:30 p.m. 6 7 The videoconferencing link was published several places including on the meeting agenda. 8 9 Present: Dennis Golding, Brianne Lavallee, Alex LoVerme, Tiffany Cloutier-Cabral, Darlene Anzalone, Geoffrey Allen, Diane 10 Foss, and Jonathan Lavoie 11 12 Superintendent Peter Weaver, Business Administrator Kristie LaPlante, Principal Sarah Edmunds and Associate Principal 13 Bridgette Fuller, Assistant Principal Katie Gosselin, Director of Student Support Services Ned Pratt, Curriculum Coordinator 14 Samantha Dignan, and Clerk Kristina Fowler 15 16 **CALL TO ORDER** Chairman Golding called the meeting to order at 6:31pm. 17 18 19 PLEDGE OF ALLEGIANCE II. 20 The Pledge of Allegiance was recited.

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STUDENT SCHOOL BOARD REPRESENTATIVE REPORT

The students were not present. Principal Edmunds will give an overview of their report under correspondence.

ADJUSTMENTS TO THE AGENDA

Superintendent requested to add resignations and an appointment to the agenda.

A MOTION was made by Ms. Lavallee and SECONDED by Ms. Cloutier-Cabral to accept the adjustments to the agenda. Voting: all aye; motion carried.

V. **PUBLIC COMMENTS**

The public comment section of the agenda was read.

Superintendent called out all the phone numbers and names joined in the meeting asking if they wanted to comment.

There was no public comment to report.

VI. **BOARD CORRESPONDENCE**

a. Reports

i. FRES PTO Report

Ms. Allie MacFadzen was online and spoke of the PTO's activities. She thanked the Board for allowing her to do this virtually and thanked the volunteers for making popcorn for the students. The PTO is holding a book fair at FRES and Wildlife Encounters came out last night to do a presentation for the kids, last week LCS and FRES celebrated Teacher Appreciation Week with donations from Frost This and Copper Kettle. Ms. Lavallee is heading up the plant sale on May 20, 9am-12pm at FRES. Field Day is scheduled for June 16 and they have moved the 5th grade kickball game to the evening of the 16th. There was a lot of positive feedback last year and they want to make it a tradition for the outgoing 5th grade class. Their next meeting is scheduled for May 15 at FRES they will be holding elections. Ms. Lavallee noted this year for teacher appreciation, they had more food and money donations than ever and she wanted to point out how much the community loves the teachers, the outpouring was phenomenal. She thanked the teachers and the PTO.

ii. WLCTA Report

Alison Bowman was present and reported the following events, the Sustainability Fair was held on April 15 and went well, Earth Day district cleanup was very successful. Ecology School was the week before break and the students had a great time. Freshman in World History did a WW1 trench warfare simulation. The seniors started presenting their senior projects the first week of May and are almost finished. Celebration of Learning is at FRES is May 24 at 6pm. The Wizard of Oz play went very well and audience members commented on the quality of the new sound system. A blood drive was held on May 4. Teddy Bear Picnic was held for the elementary school, the junior and senior prom is May 19 at Alpine Grove in Hollis, the Art Show will be May 13 downtown at the library from 9:30am-1:30pm and the junior class has a bake sale fundraiser there and Kindergarten Welcome Day is May 19.

iii. Superintendent's Report

Superintendent spoke regarding student interns; we have had 3 in the past and ended up hiring all of them. He proposed a program paying the intern \$1,000 as an incentive for teacher interns to come to our district instead of the others. Interns will teach by themselves and in a team setting, they serve as mentors and some coach, they can do after school tutoring and can be

advisors. They often substitute for us as well. He is asking the Board to support this program; the internship is typically 18 weeks long. The intern would work with a cooperating teacher of ours while they are learning to teach. Teacher, Bill Comerford was present and added that the interns are great, we get 6 months to work with them before we hire them, they have a comfort here and know the school, staff and students they would be working with if hired. The students would be used to them in the classroom. We are trying to create a pipeline of new quality teachers; when staff leaves, we have a teacher ready to go without any gaps. Superintendent added it is an exception for districts to pay the intern. We work closely with them. The idea is that it is a mutual benefit and he spoke of the benefits. He appreciates that they coach and mentor students, there is an active role for them. There may be times when it is not a good fit but for the most part at the end, we have had people apply that we knew and worked with for months. He is concerned that we have tried to work with Franklin Pierce and have not gotten any interns for a few years. If this were an opportunity we could present, we would reach out to the schools in the area; let them know there is a small stipend for their students to come here. Mr. Comerford has called the area schools, the students are already scooped up, and we wanted to think of ways to create an incentive for them to come here. Superintendent confirms the internship lasts one semester typically August-December or January. He spoke of not every teacher being in a position to be a cooperating teacher, for our younger teachers it may be challenging them to be responsible for another teacher. We have some amazing teachers here and thinks if we could get 4 interns, 2 for each semester that way when two leave two others are coming in and split the year it would be great. If the Board approves 1 that is more than we have today. If the Board were open to the idea, allocating \$4,000 for next year that would be great. A question was raised what if you bring in an English teacher and have an opening for science. He responded our job would be to get them in the field of education and we want them to stay in education that is part of the responsibility. We want to actively recruit them but in the end, we want them to be quality teachers and we want them to be in education. Ms. Foss spoke that she is a speech pathologist and was grateful for any school who took her for internship. She can see that asset even if we don't have a place for someone; if they have a good experience here, it speaks loudly not just for the students but they will go out and tell their colleagues. She is supportive of this program. Ms. Lavallee voiced appreciation for bringing this forward and spoke of the statewide teacher shortages; it is great we are planning ahead. She is supportive of this program. A question was raised where the funding would come from. Ms. LaPlante responded from the long-term substitute line.

A MOTION was made by Ms. Anzalone and SECONDED by Mr. Allen to approve the request for \$1,000 each for four interns. Voting: all aye; motion carried.

Superintendent spoke of facilities updates, which are included in his report. He notes the transformer in the kitchen is installed and the oven is working great. Sixteen A/C's have been purchased; the problem is it said they had an 8-foot hose but it is only 6. Mr. Erb is working on that. He walked the track with Mr. Erb and Chris Carter and looked at the scope of work. He didn't realize that there are stumps growing onto the track and part of the Frisbee golf intrudes onto the track space, which will need to be rerouted and moved back. Mr. Carter showed them where he was intending to put the parking spaces and regrade the road leading up to the fields. Ms. LaPlante added the old athletics shed was removed and site work has been done. We are hoping to put the container in next weekend. Through the Department of Environmental Services, we applied for a free bottle filling station, which was approved and will be installed on the MS second floor. There are other projects we received quotes for and are now waiting to be put in their schedules. Superintendent explained where the parking spaces would be, in the "Y" split between the left branch to the soccer field and straight to the softball field, about 7 spaces he thinks. Mr. Allen thanked the Superintendent for the detailed report, suggested having photos before and after the work is completed if possible.

iv. Principal's Report

 Principal Edmunds reported having a successful Earth Day for cleanup and it was a fund day for the students. The students and faculty volunteered five hundred hours helping cleanup the schools and roadways. It is nice to have that working relationship with the town. It is state testing month and we are in the throes of it. Everyone is working had to ensure they are ready; students are getting raffle prizes for working hard and we are gearing up for the HS science test. Sports are going well; she attends all home games and can tell the baseball team is having a good time. The track team never seems to stop smiling; it has been a successful month. We have happy kids and there is a lot of joy in the building. Senior projects are going well, she saw a couple of amazing ones; a young man does body work on his own car and it is a hobby to but the work looks professional. It is truly amazing when we allow kids to do what they love. Ms. Lavallee voiced she really enjoys seeing the senior projects and loved the Biotrek one. She thanked Principal Edmunds for allowing the Board to attend.

• STUDENT REPRESENTATIVE BOARD REPORT

Principal Edmunds reports the students, Hannah and Grayson apologized that they could not come. They have included photos in their report this month. They enjoyed the BBQ we had and thanked food services for making it happen on Earth Day. We have some fun activities as well. The 6th graders attending Ecology School had a blast. Students are a little stressed regarding final exams and are looking forward to the end of year activities such as Rent-a-Senior, prom and the MS trip to Lake Winnipesaukee. Ms. Lavallee spoke of the Student Board Member Policy that would be discussed tonight and asked if the election process for next year had started yet. Principal Edmunds responded it had not, the team has not had a full year yet and they could continue into next year if they want. If the Board wanted it done at the end of the year, they could do that too. Ms. Lavallee responded we will talk about it and suggested it may be great to have a board representative attend a meeting with the students. It would be great to prepare them and talk about some of the things the Board does. Principal Edmunds agreed it was a great idea.

Associate Principal Fuller reported that at LCS they did a reverse evacuation drill last week. At FRES yesterday they held a whole school meeting. A shout out goes to Kerrie White for volunteering to do Cheer Squad, they made up a great flyer and kids worked to customize a cheer, designed a logo and they performed yesterday at the end of the meeting. Testing has been done on reading and math will be end of this week. Interviews have been started for the open positions. She gave a shout out to the PTO and Board for the popcorn and to the PTO for Wildlife Encounters for the kids. Mr. Allen thanked her for the important dates included in her report. Principal Edmunds also thanked the WLC PTO for all their hard work at Teacher Appreciation Week; it was beyond words what they did.

v. Director of Student Support Services Report

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Mr. Pratt reviewed that the essence of his report was a discussion of having a FRES Mental Health Resource Center. We have been talking a long time with administration and at the Board level about the impact of a variety of factors. It is a fact nationwide that the incidence of mental health issues for students has risen especially after COVID. One of the issues we face here is students would get mental health services outside and we would supplement inside, the wait for outside services is stunning and we get reports of waiting 4-5 months for services. We have talked about how we can support our kids to make them stay in school for the longest amount of time possible. It would be staffed by a paraprofessional and school social worker working in consultation with the SPED staff. This is not a SPED program, it is a program to help kids for short or longer periods of time, if they can't do their schoolwork in the classroom, they can do it somewhere else and if they need help, a para can assist. We would need parental permission just like if they see a nurse they need parental permission. This is a triage program meant to help kids get through whatever they are facing; it is to help students remain in the classroom. He originally thought he had funding for the program and now doesn't. It has taken a backseat. He has told the Board he does not bring programs forward that he cannot fund. Tonight is to share the framework and he anticipates coming back in June with changes in the program or perhaps a funding stream. Ms. Anzalone questioned how students would be identified, would parents request it and be involved. Mr. Pratt responded that is one way. It could be a situation where a student is in crisis in school and needs to be separated for the day, we contact the parents and tell them we have this resource center and parents may suggest something else. When students are having issues in a classroom it disrupts the classroom, this is a way to help that in a positive way. It will be a continuum of services. Ms. Anzalone voiced her main issue is that whatever is shared during that meeting that the parents are aware. Mr. Pratt sees it as an extension of a counselor and mental health is still viewed as a stigma in society. We have to have a lot of consideration in terms of how it is dealt with; yes transparency certainly. He believes the cost of a contracted service social worker would cost about \$60,000-\$70,000. Mr. Allen spoke that he is new to the Board and it is the first he has heard of it, he questions if there is another opportunity to address the questions he has. He asked if it is an opt-in program, would you take my child there and tell me after. Mr. Pratt responded we make calls before we would put a child in the program. Mr. Allen spoke of being a proponent of mental health and asks if there any incident where information would be withheld from a parent is there a guarantee? Mr. Pratt voiced he can respond to how our counselors work now. There is always a dilemma when a student says don't tell my parents, we would work with the student to talk to their parents. He cannot give a guarantee and spoke of a situation where a student may say their parent is hitting them as an example. Mr. Allen voiced as the parent he wants to be the direct line of contact and knows other community members feel the same if something was going on with his child and the school did not tell him he would be irate. Ms. Foss voiced that although she is not familiar with the counselors here she assumes they are very in tune to what the laws are and many of those concerns there is some kind of pathway that helps counselors decide and she is sure our counselors are strongly encouraged to follow the law. Mr. Pratt responded they are required to follow the law. Mr. Pratt spoke of being concerned about having temporary funding; on the other hand, he knows the support this Board has given to SPED in the past. He voiced you know I will always come to you with a responsible budget and will try to reduce other things. He would not want to start it and not fulfill it the following year. He confirms it would be at FRES only for now as that is where the need is. The para and counselor would report to the Principal and Mr. Pratt on a certain level. Mr. Lavoie voiced that he has some of the same concerns as Mr. Allen and asked if there are gray area issues who would they report to. Mr. Pratt responded to the Principal. Discussions continued including why start at FRES and not WLC. Mr. Pratt responded WLC has 2 counselors and FRES only 1 and that is where the need is. Appreciation and support was voiced for the program, there is something like it at WLC where students can go to the counselors office when they need a break etc. Concerns was raised what the gray areas are when people would feel it is not appropriate to let parents know. Mr. Pratt will consult with counseling staff and try to provide better clarity next month. A question was raised if there is some kind of policy that would address it or could one be created. Ms. Lavallee does not believe there is one and echoed that social workers and counselors are licensed and that is what guides them. It was suggested to have one that spells out the gray areas, what would go to the police or parents etc., as we do not know the laws they follow. Mr. Pratt would be happy to consult with the Board but would not produce one. Mr. Pratt was asked to do a bit more research and return with answers to their questions.

vi. Curriculum Coordinator's Report

Ms. Dignan reported going to a senior project presentation today; to see a student she had in 4th grade and now is doing their senior project was amazing. She spoke of testing going smoothly the curriculum for the website is going well and teachers are working hard with some working over vacation. A question was raised about providing the syllabus. Ms. Dignan responded it is more than what you would get in a syllabus. It is scope and sequence, projects being taught, building unit plans, the competencies being addressed, the skills, the essential questions they will answer at the end of the unit and materials that in the unit plans. She spoke of a survey she gave to the new teachers, she wanted to find out if the orientation program was useful to new teachers, and did they get what they needed from it. She had some feedback regarding teacher observations that it would be helpful for her to do their observation first, provide feedback to the new teacher and then have the more official observation done after.

VII. SCHOOL BOARD WORKSHOP AGENDA

Chairman Golding reviewed a draft agenda was provided and questioned if everyone agrees with it or is there anything they want to add or subtract. Ms. Lavallee reported they spoke to the Superintendent about providing examples of what other districts are doing. She asked if there is any feedback that members are looking for prior to the meeting. Regarding roles and responsibilities, we can get some materials from NHSBA and can discuss any applicable policies. Ms. Anzalone asked to include another organization, she does not recall the name but wants to use them as a resource as well and she can reach out to them for samples. Superintendent voiced he can provide examples and one thing that was discussed was strategic planning. He asked if he should provide a quick overview and thought it was talked about adding strategic planning to the agenda. We can do it at the workshop or a subsequent meeting explain how the process works and how to reach the goals. The Strategic Planning Committee wants some guidelines and we can talk about it at the workshop.

VIII. POLICIES

a. 1st Read

i. JLCB-Immunizations of Students

Ms. Lavallee spoke in regard to the related policies, the committee is still in process and currently do not have all the policies. She will be meeting with the school nurse regarding the healthcare policies at the end of the month. Even if we adopt this policy, we can make changes to the related policy section, as it does not change the content of the policy. This is the first read no recommended changes were heard.

ii. BBBF-Student Board Members

Ms. Lavallee reports this policy was gone over with administration, a few changes were made included adding MS student, the law is to have a HS student and since we are a combined MS/HS wanted to add the MS. We can go above the law requirement, that it is OK. The idea is the students would serve one year starting in September and the students are chosen by vote. Administration will have to figure out how that happens. Principal Edmunds confirms there were quite a few students when it came time to elect them and more in the MS than HS. A question was raised if we can have the current students stay through next year as they did not have a full year, elect an additional MS student having 3 for one year. Ms. LaPlante questioned if it would be beneficial starting it in October so that students can be acclimated being back to school. Ms. Lavallee agrees with that. She asked for a straw poll if everyone was in favor of changing September 1 to October 1. No objection heard. Ms. Lavallee confirms the term is 1 year; the same students can serve more than once. She confirms the student board members are supposed to be present at every meeting up until the non-public session. A question was raised how many parents will be ok with the student being out until 9pm-10pm on a school night. Ms. Lavallee responded that is why we put in the policy at least one, allowing two would provide some flexibility. It needs to be one representative for each HS in the district, there was nothing in the RSA that refers to a combined MS/HS. The policy will be updated changing September 1 to October 1 and brought back for a 2nd read.

iii. IMC-Controversial Speakers and Programs

Ms. Lavallee reported a board member brought up this policy and changes are in red. We added the parent notification and that the presentation can be made available upon request within a reasonable time. A suggestion was made to include parents getting a text message that says we are sending communication about a presentation. Ms. Lavallee noted this is the exact language we have used in other notifications. It was voiced we are looking at forms in PowerSchool and there are ways to utilize PowerSchool to get notifications out. It was noted there is a form builder in PowerSchool. Superintendent voiced adding text is benign but notes people are not reading their email. We don't want to miss anyone; if we can use PowerSchool we would do that. Ms. Lavallee suggested changing the language from email to electronic communication. Straw poll was taken to remove the word email and put in electronic communication. No objection was heard. The change will be made and the policy will return for a 2nd Read.

b. 2nd Read

i. BEDH-Public Participation at Board Meetings

Ms. Lavallee reviewed this is the 2nd read and asked if there were any additional questions or comments. None heard the policy will come back for a 3rd read with no changes.

ii. EHAA-Computer Security, E-mail, and Internet Communications

Ms. Lavallee reviewed there were no changes from the 1st read. This was a revision; we have met the requirements for the 2-week notice, it has been posted for 3 weeks.

A MOTION was made by Ms. Lavallee and SECONDED by Ms. Cloutier-Cabral to approve policy EHAA-Computer Security,

E-mail and Internet Communications as written.Voting: all aye; motion carried.

IX. ACTION ITEMS

a. Approve Minutes of Previous Meeting

A MOTION was made by Mr. Allen and SECONDED by Ms. Anzalone to approve the minutes of April 18, 2023 as amended. Voting: all aye; motion carried.

X. COMMITTEE REPORTS

i. Policy Committee

Ms. Lavallee reported that in the committee's discussion around the healthcare policy, there was discussion about the ability to have our forms online. One of the issues the nurses have is getting parents to complete the forms. There is concern getting them in and signed. We discussed it with administration and Mr. Buroker included a quote in our report, which goes over the cost. She spoke of discussion at the state level using a different platform called Alma. She notes in policy JICK they changed out school day to calendar day to be consistent. That policy will go back to the committee before bringing it to the Board. Regarding the bidding requirement policy, she has done some research and there are a lot of schools and municipalities looking at this as well after inflation and the time it takes to get projects done. A lot are raising that number. Ms. LaPlante was asked for her recommendation. Ms. LaPlante responds that \$5,000 is an outdated number and is not comfortable going over \$20,000, and was thinking more of the \$15,000 range. Ms. Lavallee noted if we are just looking to change that number and not change the policy, it would be possible for administration to bring it forward with a number and we can discuss it at the next meeting and could speed the process up. It was brought up that policy BBE needs to updated and discussed when Chair Golding was appointed but not done. Ms. Lavallee questioned if the Board would like the Policy Committee to address that policy.

A MOTION was made by Mr. Lavoie and SECONDED by Ms. Lavallee to bring policy BBE-Unexpired Term Fulfillment to the Policy Committee.

Voting: seven ayes; one nay from Mr. LoVerme, motion carried.

Ms. Lavallee reported as a committee they will recommend policy BEDDA-Board Meeting rules of Order and Procedure and will finalize that and bring it to the Board and some other policies they are looking at that may need some grammatical corrections and some that may be obsolete. Recommendations will be brought to the Board.

ii. Technology Committee

Chair Golding reported the committee met on the 2nd. Mr. Buroker started them off with an update of what the committee was doing in the past and the vision document. The committee approved it and a draft will be presented in August. Mr. Buroker had spoken of deleting student information and knows that if they delete student information right away they may lose all the Google documents and emails. Teachers are deleted when the leave the district. Mr. Buroker is working with other technology directions to determine a reasonable time frame. The committee discussed the DOE moving to Alma as a replacement to PowerSchool. Ms. Dignan had said it was more user friendly and we can transfer the information over and will figure out how to do that. They will have a PD day for staff regarding it and Mr. Buroker spoke of willful destruction relating to devices. He wants to include some language to be sent home to parents about use of Chromebooks and taking monetary responsibility for it. We should include that as well. Mr. Buroker spoke of AI and how it is being used in school and chat GPT, it is not great, and he has AI blocked on all systems except the computer teacher who wanted to teach the uses of AI. It was suggested we might want to start getting writing samples from students to determine if they wrote it or AI. The next meeting is June 6.

XI. PUBLIC COMMENTS

The public comment section of the agenda was read.

Superintendent called out all the phone numbers and names joined in the meeting asking if they wanted to comment.

There was no public comment.

• RESIGNATIONS/APPOINTMENTS/LEAVES

Superintendent reviewed the following resignations for the end of this school year:

Laura Kostenblatt, MS Science Teacher, Hannah Schwack-Trovitch, MS Math Teacher, Andrew Tyler, MS/HS Computer Science Teacher, and Jessica Wentworth-HS Math Teacher.

Superintendent reviewed a nomination for appointment of Olga Thompson, HS math teacher. He notes this was not sent earlier as it was just finalized this afternoon.

A MOTION was made by Ms. Cloutier-Cabral and SECONDED by Mr. LoVerme to accept the nomination, appoint Ms. Olga Thompson as WLC HS Math Teacher, Masters +20, Step 16, salary of \$67,000. Voting: all ave; motion carried.

A question was raised if exit interviews are being done. Superintendent responds we are, they are going through HR and believe this is more authentic. They will be reviewed by the Superintendent and Ms. LaPlante to see if there are any patterns.

XII. SCHOOL BOARD MEMBER COMMENTS

Mr. Lavoie recognized Ms. Chapman for stepping up and running sound this evening, good job.

Ms. Foss thanked the Mr. Pratt for being thoughtful enough to think about kids who are not part of the SPED system.

 306 Ms. Cloutier-Cabral spoke of it being hard to see the resignations and thanked all who are resigning and those who are staying.
307 She expressed you give so much to our kids and we are very grateful.

Mr. Allen echoed Ms. Cloutier-Cabral's statements. He thanked the committees for doing so much work behind the scenes and their ability to work together to come up with solutions we can all stomach and how we are able to go through things so fast show all the work that goes into it. He thanked the teachers who chaperoned Ecology Camp for their time and taking a bunch of 6th graders for a week. It opened student's eyes and his kids are still talking about it now.

Ms. Lavallee thanked administration and facilities. For years the Board was sending the message we needed to be conservative and fiscally responsible and sending the message to hold off; with the new Board the message has changed and pivoted very quickly and things are starting to get done. She wanted to acknowledge the Boards role in what administration has done as well. There were comments at the last meeting that the Board should take responsibility for some things that were not done. We do send messages about priorities and what they should be doing.

Mr. LoVerme thanked Mr. Pratt for bringing forward the issue of student's mental health. In the past, people didn't realize mental health is an ongoing issue. He asked Ms. LaPlante to use his school board stipend of \$100 to put toward that program for next year. He reported the Finance Committee met last night, the committee was formed in 2020 and was only supposed to be for one year. The committee did their job and should have disbanded, a motion was made and passed to disband and will be brought back to the Board.

Ms. Anzalone voiced appreciation for the intern program. She is disappointed to hear of the teacher resignations, 3 of the 4 teachers had her kids and they were amazing. She recognized the FRES PTO and WLC PTO, Crystal and Mandy at WLC did an amazing job. She volunteered for FRES cleanup day and we had a great group of seniors who did a great job with the younger students, they had a great time.

Chair Golding thanked all the staff and administration; you have a thankless job at times and know you are appreciated. He reminded the board members not to forget your time volunteering to do popcorn for the students and FRES is asking for as many board members as possible to watch the concerts. He thanked all those in the audience.

XIII. NON-PUBLIC SESSION RSA 91-A: 3 II (A) (C)

A MOTION was made by Ms. Cloutier-Cabral and SECONDED by Ms. Anzalone to enter Non-Public Session to review the non-public minutes, discuss personnel and student matters RSA 91-A: 3 II (A) (C) at 8:24pm. Voting: via roll call vote, all aye, motion carried.

RETURN TO PUBLIC SESSION

The Board entered public session at 10:05pm.

A MOTION was made by Mr. LoVerme and SECONDED by Ms. Cloutier-Cabral to take no further action based on the unfounded results of the investigation report.

Voting: all aye; motion carried unanimously.

 A MOTION was made by Ms. Anzalone and SECONDED by Ms. Cloutier-Cabral to accept the recommended language changes to the CBA.

 Voting: four ayes; three nays from Mr. Allen, Mr. Lavoie and Mr. LoVerme, motion carried.

A MOTION was made to seal the non-public session minutes by Mr. LoVerme and SECONDED by Ms. Anzalone. Voting: all aye: motion carried unanimously.

XIV. ADJOURNMENT

 A MOTION was made by Mr. LoVerme and SECONDED by Ms. Anzalone to adjourn the Board meeting at 10:09pm. Voting: all aye: motion carried unanimously.

Respectfully submitted, Kristina Fowler